

TouchNet Student Instructions

1. Log into the [Enroll & Pay system](#)
2. Under Main Menu, select “Campus Finances”

The screenshot shows the 'Enroll & Pay' system interface. At the top, there is a navigation bar with 'Home' and 'Sign out' links. Below this, there are three main menu sections: 'Menu', 'Main Menu', and 'My Personalizations'. The 'Main Menu' section is expanded, showing a list of options including 'Student Center', 'Student Delegation', 'Class Search / Browse Catalog', 'Academic Planning', 'Enrollment', 'Campus Finances', 'Campus Personal Information', 'Academic Records', 'Degree Progress/Graduation', 'Transfer Credit', 'Student Admission', and 'KU Address Verification'. The 'Campus Finances' option is highlighted. At the bottom left, there is contact information for The University of Kansas, Lawrence/Edwards Campus, KU Medical Center, including the email enrollandpay@ku.edu and phone numbers (785) 964-8080 and (913) 588-7995. A small KU logo is visible at the bottom right.

3. Click the “Make Payment--Recharge KU Card” link. (Ensure that pop-ups are allowed for this site).

The screenshot shows the 'Enroll & Pay' system interface, specifically the 'Campus Finances' page. The page title is 'Campus Finances' and it includes a sub-header 'View your account, make an electronic payment, view and accept your financial aid awards.' Below this, there are several links and buttons: 'Account Inquiry', 'Print or View a Bill', 'New Student Fee', 'Accept/Decline Awards', 'View Financial Aid', 'Make Payment--Recharge KU Card', and 'Direct Deposit for Refunds'. The 'Make Payment--Recharge KU Card' link is circled in red. The description for this link is 'Transfer to payment processor for making payments and/or for recharging your KU'. At the bottom right, there is a large blue button labeled 'Pay Tuition, Housing and Other Charges'.

4. Click the green “Pay Tuition, Housing and Other Charges” button. (You may need to select your Campus Identity Provider, University of Kansas – Lawrence or University of Kansas Medical Center).

Enroll & Pay

Favorites | Main Menu > Enroll & Pay > Campus Finances > Make Payment--Recharge KU Card

go to ... 

Account Inquiry

Make A Payment

View / Print Bill

Optional Fees


New Student Fee

1098-T

Make a Payment and/or Recharge KU Card

By clicking on a button below, you will be redirected to KU's contracted monetary processor.
>>This redirect opens in a new window, therefore you must allow popups within your browser settings.<<

PAY TUITION, HOUSING AND OTHER CHARGES 

ADD FUNDS TO BEAK'EM BUCKS 

NOTE: Payment Delegates are handled separately from the delegate access to the student's records. The credentials for a Payment Delegate must be created in the system of the third-party payment processing system. Please see the links below for more information.

[Instructions for Student](#)

[Instructions for Delegate](#)

The University of Kansas myKU Email Blackboard Enroll & Pay KU Directory

KU Single Sign-On Gateway 

Select your identity provider

Please select the identity provider where you want to authenticate:
 Remember my choice

The University of Kansas
University of Kansas
Select 

The University of Kansas Medical Center
The University of Kansas Medical Center
Select

- Click the green "Make Payment" button in the Student Account box, enter amount to pay and click "Continue", choose your payment method and click the "Select" box, then enter financial information to proceed.

Announcement

Welcome to the University of Kansas and the University of Kansas Medical Center Bill Payment site. Note that the amount shown is your overall account balance. Please Select your primary (or home) campus.

View Account: Lawrence: \$10,154.85

Student Account	ID: xxx5555
Balance	\$10,154.85

- My Profile Setup**
- -

Account Payment

Amount — Payment — Confirmation — Receipt

Select Account: Lawrence: \$10,154.85

Current account balance: \$10,154.85


Payment Total: \$1,000.00

Payment Date: 1/29/18

Account Payment

Amount — Payment — Confirmation — Receipt

Amount

Method: 

*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

Electronic Check - Payments can be made from a personal checking or savings account.

Amount **\$1,000.00**

Method

Account Information

** Indicates required fields*

You can use any personal checking or savings account.
Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks.
Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

*Account type:

*Routing number: (Example)

*Bank account number:

*Confirm account number:

Billing Information

*Name on account:

Check here for an international address

*Billing address:

Billing address line two:

*City:

*State/Province:

*Postal Code:

*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

Electronic Check - Payments can be made from a personal checking or savings account.

6. Once the payment is processed, you will see a receipt. In addition, you will receive an e-mail with information about your payment. Please print the confirmation for your records. This receipt indicates that a transaction is acknowledged by the system and being processed.